

- Facilitates the reporting of examination data for legislatively mandated reporting.

Information in SOURCE should be complete, accurate, and timely.

- Examiners and reviewers should ensure that the most current versions of documents are attached and labeled correctly. For example:
 - Transmittal Letter
 - Page 1 Examiner's Comments and Conclusions
 - Significant and Other Violations Pages (if any)
 - Page A (if applicable)
 - Enforcement Action Memoranda and Letters (if any)
 - CRA Performance Evaluation
 - Fair Lending Memorandum
 - Final Risk Profile and Scope Memorandum (document must be updated at the conclusion of the examination to reflect the final Risk Profile of the bank and the actual scope of the examination);

- Examiners and reviewers should ensure that all required information fields are completed at the conclusion of the examination;
- Supervisors should plan examinations and visitations in advance and indicate the quarter for which the activity is planned; and
- Examiners-in-charge, or their designees, should update the examination On-Site Date as soon as possible.

Job Aids

SOURCE Main Page

<http://fdic01/division/dsc/tech/source/index.html>

SOURCE Help/Job Aid

<http://fdic01/division/dsc/tech/source/help.html>

How to Request Access to SOURCE

<http://fdic01/division/dsc/tech/source/accessreq.doc>