



**Federal Deposit Insurance Corporation**  
550 17th Street NW, Washington, D.C. 20429-9990

**Financial Institution Letter**  
**FIL-46-2008**  
**June 16, 2008**

## **SUMMARY OF DEPOSITS SURVEY**

### **Filing for June 30, 2008**

**Summary:** The Summary of Deposits (SOD) is the annual survey of branch office deposits as of June 30 for all FDIC-insured commercial banks, FDIC-supervised savings banks, and insured branches of foreign banks. Institutions with branch offices are required to submit this survey to the FDIC by July 30, 2008.

**Distribution:**

Insured Commercial Banks, FDIC-Supervised Savings Banks, and Insured U.S. Branches of Foreign Banks

**Suggested Routing:**

Chief Executive Officer  
Summary of Deposits Preparer

**Related Topics:**

None

**Attachment:**

None

**Contact:**

Data Collection and Analysis Section  
at [SOD@FDIC.gov](mailto:SOD@FDIC.gov) or 1-800-688-3342

**Note:**

FDIC financial institution letters (FILs) may be accessed from the FDIC's Web site at <http://www.fdic.gov/news/news/financial/>.

To receive FILs electronically, please visit <http://www.fdic.gov/about/subscriptions/fil.html>.

Paper copies of FDIC financial institution letters may be obtained through the FDIC's Public Information Center, 3501 North Fairfax Drive, Room E-1002, Arlington, VA 22226 (1-877-275-3342 or 703-562-2200).

**Highlights:**

- Institutions have two electronic filing options: Electronic Data Systems (EDS), or the FDIC's interactive SOD survey site.
- EDS has certified software products to assist in the filing process available from:

DBI Financial Systems, Inc.	1-800-774-3279
Fidelity Regulatory Solutions	1-800-825-3772 Ext 216 or 220
FRS, Global Financial Reporting & Analytics	1-978-698-7176
Jack Henry and Associates, Inc.	1-800-688-9191
IDOM, Inc.	1-973-648-0900

- Information submitted to the FDIC in the SOD survey must be accurate. Institutions may review their branch information at <http://www2.fdic.gov/idasp>. If not addressed previously, branch information corrections must be submitted with your SOD survey.
- Instructions, contact information, survey facsimiles, and the FDIC's interactive SOD survey site filing option are available at <http://www2.fdic.gov/sod/>.

## SUMMARY OF DEPOSITS SURVEY Filing for June 30, 2008

The Summary of Deposits (SOD) is the annual survey of branch office deposits as of June 30 for all FDIC-insured commercial banks, FDIC-supervised savings banks, and insured branches of foreign banks. Instructions, contact information, and survey facsimiles are available at <http://www2.fdic.gov/sod/>.

Institutions with branch offices are required to submit this survey to the FDIC by July 30, 2008. Institutions with only a main office are exempt. **Publication of the survey data is dependent on timely and accurate filing by respondent institutions; therefore, no extensions of time to file will be granted.** All data collected from this year's SOD survey will be available to the public through the FDIC's site no later than October 16, 2008.

### **Electronic Filing Options**

Institutions have two options for filing electronically:

**EDS Filing** – EDS serves as a collection agent for the SOD survey data. To facilitate the successful filing of data, EDS has certified software products available from DBI Financial Systems, Inc. (1-800-774-3279); Fidelity Regulatory Solutions (1-800-825-3772 Ext. 216 or 220); FRS, Global Financial Reporting & Analytics (1-978-698-7176); Jack Henry and Associates, Inc. (1-800-688-9191), and IDOM, Inc. (1-973-648-0900).

**FDIC Web Site Filing** – The FDIC's interactive SOD survey site is designed for institutions that formerly filed using a paper form and have a small number of office locations. This option allows an institution to print worksheets, submit with the survey revised branch structure information, and edit SOD data prior to the survey submission. Institutions may access the SOD survey site at <http://www2.fdic.gov/sod/> by selecting the "Submit the 2008 Summary of Deposits Survey On-line" link.

### **Data Accuracy and Validation**

Institutions must take care to ensure that all information submitted for the SOD survey is accurate. The FDIC recommends that an institution submit its June 30 Call Report prior to filing its SOD survey to enable deposit total comparisons between the two reports.

To help ensure the accuracy of reported branch office information in the SOD survey, institutions may view their data at [www2.fdic.gov/idasp](http://www2.fdic.gov/idasp) by selecting "Find All –

Offices,” entering the bank's certificate number or institution name, then selecting “Find.” The list of branch offices will be presented in state and county order. If an institution’s branch office information is incorrect, the institution must correct the information when it files its SOD survey. If an institution corrects branch office information because of a merger or branch purchase and assumption, the name, city and state of the other institution involved in the transaction and the effective date must be included in the “comments” section.

Institutions should review the physical address for all branch office locations to ensure consistency with United States Postal Service standards. Physical addresses and zip codes may be verified at <http://zip4.usps.com/zip4/welcome.jsp>. Institutions should not use post office boxes, mailing addresses other than the actual physical address, street names without actual numbers, intersections, or any other general locations when filing their branch office location information.

For further information, please contact the FDIC Data Collection and Analysis Section at 1-800-688-3342, or at [sod@fdic.gov](mailto:sod@fdic.gov).

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Director  
Division of Insurance and Research