



## 2022 Accounting and Auditing Virtual Conference

October 12-13, 2022

Seidman Center, Arlington, Virginia (Group Internet Based)

### **CPE Instructions**

Corporate University is pleased to offer Continuing Professional Education (CPE) credits for those attending this learning event. To obtain CPE credits, you **MUST** follow all of the steps below:

#### Step 1:

Because this is a virtual event, there are no forms to submit. All participants who meet the continuing education standards while attending the training will receive a certificate of completion with the amount of credits earned. To qualify for CPE credits, the participant must complete Steps 2-4.

#### Step 2:

Attendance and engagement are very important in accredited virtual training. Please ensure you are present and participating in the learning event. Random opportunities will arise to determine whether you are still present and engaged in the training. Please respond to those opportunities in the moment. Failure to do so will impact your ability to earn the maximum amount of credits available. Please note, participants **MUST** attend a full 50 minutes of training per session in order to earn one CPE.

#### Step 3:

You **MUST** complete the online Program Evaluation Form.

#### Step 4:

Please be sure we have an accurate email address to send your certificate of completion. We will use the one provided in your registration.

#### Step 5:

Please allow 60 days for processing. We process accreditation requests for multiple events and will need time to complete each one. After 60 days, you may contact Ava Livas as per below. However, if you have any questions, please do not hesitate to contact:

Ava Livas on MS Teams or [alivas@fdic.gov](mailto:alivas@fdic.gov)