## Change a User to a Coordinator

Go to: <u>https://www.fdicconnect.gov</u>

- Sign-in
- Select "User Functions" from the FDIC*connect* Business Center Menu
- Select "Institution Association"
- Click on "Request Coordinator Role" button
- Follow the instructions provided on the screen to complete the necessary changes

If you need assistance, please contact the FDIC*connect* Helpdesk at 877-275-3342 (Select Option 4) or 703-516-1069 or email <u>fdicconnect@fdic.gov</u>