Granting Enterprise File Exchange (EFX) Authorization

1. Sign-in to FDIC*connect*
2. Press Continue
3. Select "Coordinator Functions" from the FDIC*connect* Business Center Menu
4. Select "Manage Transactions"
5. Click the radio button next to "Enterprise File Exchange"
6. Click the "Manage Transaction Users" at the bottom of the page
7. Find the user name that you wish to make the Designated Contact
8. Change the Privileges of that user from "None" to "Execute"
9. Click the "Update Privileges" button